



Richard Hardy Memorial School

Board Meeting Minutes

February 28, 2022 @ 6:00 PM

Opening Prayer: Chairman Barbie Blansett

Meeting called to order: Meeting called to order by Chairman Barbie Blansett.

- I. Swearing in of new board member Fred Newcom by attorney Jay Blevins.
- II. **Reading of the January 27th, 2022, minutes. (Approval/Disapproval):** Missi Cox made the motion to approve the January 27th, 2022, minutes; Fred Newcome 2nd the motion; motion carried.

III. Standard Business:

Principals Report: Sandra Crabtree

- March 1st- Juniors taking the ACT.
- Lowes-quote for finishing the fencing around the campus; also bought walkie-talkies for school personnel through Safe Schools grant.
- School wide fundraiser kickoff March 22nd – April 5th.
- March 3rd- Lee University-teacher recruiting/career fair.
- March 4th -1:30 am K=3 magic program—TDOT Litter Campaign.
- March 7th-11th National School Breakfast Week.
- February 28th- March 4th Dr. Seuss Week.
- March 7th – 11th verification for online testing (TCAP/EOC).
- March 7th, truancy court.
- I have conducted ELA and Math PD's regarding our curriculum-CKLA, My Perspectives and Math Instructional Focus Documents.
- Life Maze—8th graders—Marion County High School—program in conjunction with CSH.
- March 11-6:00 pm to 8:00 pm—Princess Ball.
- March 14th-18th Spring Break.
- Think Fast Program—State of TN—March 24th.

- Game Day—K-5 (moms and sons) March 25th.
- Spring Bazaar March 25th.
- March 25th—End of presale for yearbooks.
- May 7th—Prom.
- March 29th—Prek-5th puppet show through FRC.
- Getting quote to fix middle school roof.

Financial Report: Jennifer Olton

Financials are current. Our charging stations have arrived, which was part of our ESSOR 3.0 fund. We will be getting new bids for teacher computers due to price increases.

III: Old Business:

Cell Phone Policy follow up: At last month's meeting it was discussed about keeping students cell phones over the weekend due to not following the school policy. The board agreed to not keep cell phones over the weekend. As a follow up a request was made to further discuss the Cell Phone Policy/Procedures. The board also agreed that cell phones should not be kept at anytime overnight. An updated procedure will need to be created for when Cell Phones have been seized for returning it to the student at the end of the day and for returning the cell phone the next day for the duration of the offense. Ms. Crabtree stated that she would follow up with guidelines/procedures that will accompany the cell phone policy with returning the phones. Ms. Webb will update the current policy to cover all the changes.

Fred Newcom made the motion to approve the changes to the current cell phone policy/procedures; Missi Cox 2nd the motion; motion carried.

Changes to SY22 Budget: Jennifer Olton explained that an update was made to the budget due to an error that was put into E-Plan. The dollar amount for Special Ed has a certain amount that needs to be maintained and if an amount is for more, then that becomes the new amount. This has been corrected on both the budget and in E-Plan. **Missi Cox made the motion to approve the updated budge; Fred Newcom 2nd the motion; motion carried.**

IV: New Business:

Disband of RHMS soccer, golf, Model UN, HS & MS girls' softball, and HS & MS boys' baseball: Jennifer Olton stated to the board that she had meetings just recently with our AD, Director and Principal concerning our Activity Fund. Due to COVID and lack of participation our current sports funds have suffered. Ticket Sales have gone down due to games being canceled and low attendance. We have even ended the boys' basketball season early due to the students losing interest. With the disbandment of some of the sports/clubs that have not had any activity in several years, the money allocated for those could go back into the general ledger for helping with the low funds in activity. Jennifer explained that if any of these sports/clubs at anytime in the future can be put back on if there was a request or need for them. **Missi Cox made the motion to approve the disbandment of the sports/club listed; Fred Newcom 2nd the motion; motion carried.**

Audit Report for SY2021 (Findings): Jennifer Olton reported that we only had one finding on our Audit report. The finding was due to the repair on the boiler that was not added to the budget, therefore the budget appeared to be over, due to the data entry error.

Elevator Key Release: Teresa Lakey presented to the board an issue that Rick Mullins our Maintenance Supervisor is having with our current elevator company. Our elevator has a box located to the side of the elevator that contains keys that are used in case of an emergency. The box states for "fire department use only", and the fire department has a key to get into this box, which contains a key to open the elevator and a key to the mechanical room located beside the elevator. The elevator company is wanting RHMS to sign a release of "Door Key", that releases them of any liability due to someone handling the key. This is something that Mr. Mullins, or TN Risk Management do not understand, when the only 3 that have access to the box where the key is located is the fire department, the inspector, and the elevator company. Therefore, we are trying to figure out why a release is needed when we do not have a key. Without this release signed the elevator company will not put the "elevator" key in the box, therefore this creates another issue, in case there was an emergency no one has a key to the elevator. Mr. Mullins is speaking with different people and trying to

get this figured out, so this can be resolve quickly. Ms. Lakey stated that she would send out an email to the board with an update on what has or has not been resolved.

Trainings/Workshops/Field trips/Fundraisers:

Trainings:

Kelby Ferrell will be attending the CSH Conference in Franklin TN, on 2/28 & 3/2.

Beth Webb has TOSS March 22nd-24th.

Laci Boston has a Comprehension School Based Support Training March 22nd in Chattanooga.

Laci Boston has a Spring Regional Meeting March 24th, in Chattanooga.

Cameron Perry and Laci Boston will be attending a training in Chattanooga, for Comprehensive school-based support, on March 22nd.

Activity:

Art/Stem would like to display all their work during parent/teacher conferences on March 10th. Everything will be set up in the art room to show off all our students projects.

The art/stem class would like to invite the Creative Discovery Museum to visit on April 1st from 4 to 6 pm for a family science/stem night. No cost to the families, but the art/stem class will have to pay \$495.00 to the Creative Discovery Museum. We will also serve snack s and drinks that will be provided by Family Resource.

BETA/Interact sponsoring a blood drive on April 8th.

Fundraiser:

Ms. Crabtree would like to proceed with the school wide cookie dough sale since our ban will be lifted after February.

Betas would like to hos a Dr. Seuss movie with refreshments on March 4th.

Yearbook staff would like to host 3 fundraisers. The cost will be \$5.00 per person. All 3 will be held here at school.

1. K-5 Princess Ball (Dad/Daughter) on March 11th from 6 to 8 pm.
2. K-5 Game Night (Mother/Son) on March 25th from 6 to 8 pm.
3. Middle School Spring Formal, on April 8th from 6 to 8 pm.

Senior Betas would like to host a fundraiser during Seuss Week, on March 4th. It will be a Dr. Seuss movie day. All grades are invited to participate. Students will watch the movie in the gym, in grade bands. To attend the movies the cost will be \$3. For an additional \$2, students may purchase chips and a drink.

Fred Newcom made the motion to approve all fieldtrips/fundraiser/workshops; Missi Cox 2nd the motion; motion carried.

Fieldtrips:

Taking several seniors to Chattanooga State to visit for TCAT on February 28th.

Life Maze for 8th graders at the Middle School, this is in conjunction with CSH.

Next Meeting will be held Tuesday March 29th, 2022 @ 6:00 pm.

Meeting adjourned.

Public Comment: No public comment was presented.

Chairman, Barbie Blansett

Director, Beth Webb