



Richard Hardy Memorial School

Board Meeting Minutes

June 28th, 2022 @ 6:00 PM

Opening Prayer: Beth Webb

Meeting called to order: By appointed Chairman Missi Cox

- I. **Reading of the May 26th, 2022, minutes. (Approval/Disapproval):** Fred Newcom made the motion to approve the May 26th meeting minutes; Chairman Missi Cox 2nd the motion; motion carried.

- II. **Standard Business:**

Principals Report: No Principals Report/School Update

- Sandra Crabtree (principal) has resigned effective June 30, 2022.
- Reggie Culpepper is a qualified candidate that was interviewed and will be accepting the position of principal on July 1, 2022.
- Barbie Blansett resigned as Chairman and Board Member on June 6, 2022.
- Missi Cox is now appointed as Chairman of the Board.
- Rhikisha Whisnant is present and will possibly be appointed as our newest board member. She will replace Barbie Blansett but can serve for 2 years before she has to officially run.
- Tammy Summers has accepted the pre-k position. Katie Mullins will be the pre-k assistant.

- Samantha Carson has been hired to take 3rd grade replacing Tammy Summers.
- Robin Findley previous pre-k teacher is going to 2nd grade.
- Mandy Swafford is moving to 4th/5th grade.
- Stacy Dodson is moving to RTI.
- Brittney Smith has accepted the Attendance Secretary Position replacing Sissy Tate.
- Paula Lacy has accepted the Special Ed Director/Special Ed teacher, she will keep doing the yearbook.
- Gracie Cox, Kristi Colley and Jessica Hookey have all been hired as Para Pros...all aide positions have been filled.
- Coach Wells who had retired, has decided to come back for another year as our High School History Teacher.
- Open Positions: Middle School Ela Teacher and High School Science Teacher.

Financial Report: Jennifer Olton

Jennifer Olton stated that all financials were current, and Phase 2 of our flooring projects was complete. She also stated that we received an additional 141 Chromebooks, this will allow for all students to have one.

III: Old Business:

Bids on Historical Building: Andy from Tennessee Valley Restoration was present to go over his bid for the repairs on our Historical Building. After the meeting Director Sharon Newcom reached back out to Andy and after finalizing some items on the bid, an email was sent out to all board members for voting on Tennessee Valley Restoration. With school starting in just a few weeks, it was decided that we needed to start moving with this project. Votes were sent back in passing the motion to move forward with Tennessee Valley Restoration.

IV: New Business:

Review of Director Contract: The Board members reviewed the new contract for Director Sharon Newcom. Chairman Missi Cox and Director Sharon Newcom both signed the new contract which includes a term of 3 years.

Public Records Policy: Tabled until next months meeting.

Year End Journal Entries: Jennifer Olton reported on the following budgets. Activity there were a few minor adjustments. Payroll was budgeted with previous employees and staff changes. General was adjusted for the following changes; IT is down to once a week, purchased new servers, gas bill, High School AC repairs, purchase of new storage building, new flooring for the 2nd floor elementary class rooms, saved 120K on Bond Principal, new bond received after budget approval. Chairman Missi Cox made the motion to approve the journal entries, Fred Newcom 2nd the motion; motion carried.

SY22 Review of year end budget: Jennifer Olton stated that we still have 2 more large deposits and a few bills, so she will present the final numbers at the next meeting.

SY23 Annual Budget: Jennifer Olton reported that this year's income was higher than budgeted, and expects the same next year, but doesn't want to change the budget. If you change the budget, then it's expected each year and cannot be lowered. Currently based on this budget we have 3 teacher openings, and we used the salaries from our current teachers to calculate. Our sports program will have a large impact on our numbers as well. Depending on whether we have volleyball, basketball, baseball, etc. This includes stipends that will or will not be paid out. The athletic Director Stipend was questioned as to whether the full amount should be paid out, depending on the sports we have. Chairman Missi Cox made the motion to approve the SY23 Annual Budget; Fred Newcom 2nd the motion; motion carried.

Removal of Beth Webb as signer (keeping until the end of July): Fred Newcom made the motion to keep Beth Webb as a signer until the end of July; Chairman Missi Cox 2nd the motion; motion carried.

New Check Signer: Teresa Lakey presented to the board that after discussions with Director Sharon Newcom and Jennifer Olton, Susan Layne was the best choice as our newest check signer. She is here everyday and is a manager. Fred Newcome made the motion to approve Susan Layne as the new check signer, Chairman Missi Cox 2nd the motion; motion carried. (This will have to be approved again. Since the board meeting the bank was contacted, and we were told that by leaving Beth on as a signer through the end of July, we would have to re-do it all again anyway for the new signer).

Updated Policies: Chairman Missi Cox made the motion to approve the updated policies; Fred Newcom 2nd the motion; motion carried.

Appointment of new Board Member: Rhikisha Whisnant was sworn in by Chairman Missi Cox as the newest board member.

Next Meeting will be held Tuesday July 26th, 2022 @ 6:00 pm.

Meeting adjourned.

Public Comment: There was no public comment.

Chairman, Missi Cox

Director, Sharon Newcom